

**A. Participant/Participating Employer Information**

Participating Employer <b>PSAC Strike Benefits</b>	Group No.	Certificate No.						
Participant's Last Name and First Name		Gender <input type="checkbox"/> M <input type="checkbox"/> F						
Mailing Address		Birth Date <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; text-align:center;">D</td> <td style="width:33%; text-align:center;">M</td> <td style="width:33%; text-align:center;">Y</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	D	M	Y			
D	M	Y						
Suite/Apt. No.								
Town/City	Province	Postal Code						
Language Preference: <input type="checkbox"/> English <input type="checkbox"/> French								

**B. Claim Information**

Please complete all requested information and list expenses in date order. Use a separate line for each person and **attach original receipts**. Incomplete forms or photocopied receipts cannot be processed for payment.

Patient's Name	Relationship to Participant	Birth Date			Is dependent child a full-time student? <input type="checkbox"/> Yes <input type="checkbox"/> No	Receipt Date			Description of Expense	Amount
		D	M	Y		D	M	Y		
					<input type="checkbox"/> Yes <input type="checkbox"/> No					
					<input type="checkbox"/> Yes <input type="checkbox"/> No					
					<input type="checkbox"/> Yes <input type="checkbox"/> No					
					<input type="checkbox"/> Yes <input type="checkbox"/> No					
					<input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>Total \$</b>										

\*If child is age 21 or over and registered as a full-time student, please indicate the name of the educational institution and the most recent date of registration.

Dependent's Name (Last, First)	Name of Educational Institution	D	M	Y

**C. Coordination of Benefits**

1. Are any of these expenses the result of a work-related accident?  Yes  No

2. Are any of these expenses payable under another insurance plan?  
 Yes  No If yes, name of insurance carrier: \_\_\_\_\_ Policy No.: \_\_\_\_\_

3. If other coverage was available and has recently terminated, please specify the termination date: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

If you are claiming expenses for your spouse and your spouse is covered for those expenses under another health insurance plan, you must submit the claim to your spouse's plan first. You may then submit a claim for expenses not reimbursed by your spouse's plan to SSQ, Life Insurance Company Inc., enclosing a copy of the settlement provided by the other carrier. If both you and your spouse have health insurance coverage, your children must first claim under the plan of the parent with the earliest birthday (month and day) in the calendar year.

**D. Participant's Authorization**

**I certify** that the above information is true and complete to the best of my knowledge and that the above expenses are for goods and services that I, my spouse or my eligible dependents have received. I certify that I am authorized to disclose and receive information about my spouse and/or dependents for the purposes of assessing and paying benefits, if any. I acknowledge that unless assigned to the service provider, any reimbursement of the above expenses and explanation of amounts paid will be provided to the participant.

**I understand** that SSQ, Life Insurance Company Inc. shall have the right to recover from myself and/or my dependents any payments made in error or as a result of fraud, as well as any costs related directly to the recovery of such funds.

**I authorize** SSQ, Life Insurance Company Inc., healthcare professionals, insurers, administrators of government or other benefit plans, and other service providers working with SSQ, Life Insurance Company Inc. to exchange necessary information regarding this claim to administer my health benefit plan.

\_\_\_\_\_  
 Name (Please Print) \_\_\_\_\_ Signature \_\_\_\_\_ Date Signed (dd/mm/yyyy)